

**St. Matthew's Elementary School PEC Meeting**  
**March 22, 2016**  
**School Library 5pm**

Attendees: Fr. Tien Tran  
Fr. Nixon  
Katrina Bellosillo  
Ann Amsing  
Nahla Palmer  
Josephine Copon  
Deborah Welsh  
Jesse Kuester  
Bola Fagbamiye  
Cheryl Andres  
Tim McKinnon

- 1) Faith Formation #6 using the Lectio Divina (Deborah)
  - Readers: Ann & Jesse
  
- 2) Emergency Preparedness (Guest: Lorne Ward)
  - Lorne presented a 30-page checklist for emergency preparedness since our school would be a safety location open to the public. He recommended that a subcommittee be formed to go over the 30-page document.
  
- 3) Review of the February PEC minutes
  - ***Ann made a motion to accept the minutes from the February meeting. Josephine seconded it and no one opposed it. The motion was passed.***

Reports

- 4) Events & Fundraising Report (Josephine)
  - The next Healthy Lunch term will focus on being multicultural.
  - The next pancake breakfast will be on April 24.
  - It is still undecided whether the flowers sale with Darvonda Nursery will be hanging baskets or planting pots.
  - The walk-a-thon will be on May 6 and sponsors and prizes are still being found.
  - The golf tournament will be on June 18 and prizes are still being collected.

- Collection for the Tree of Generosity (a fundraiser for Gardens of Gethsemane's baby burials) that started on Feb. 18 will wrap up on March 24.
  - Multicultural Day will be April 15.
  - The parish dinner and dance is June 4. The PPP is holding a block of tickets to sell.
  - The fitness program will resume in April and become a bootcamp that will incorporate two separate instructors: one for adults and the other for children.
- 5) Treasurer's Report (Nahla)
- a) Financial statements for February will be distributed and discussed at the next PEC meeting.
  - b) Accounts Receivable Report The outstanding balance of \$342 from among 2 families was discussed.
  - **[Action Item 1]** Katrina will ask Mary Ann for the statements to confirm that the accounts receivable amounts are correct.
  - **[Action Item 2]** Bola will follow up with these 2 families.
- 6) Teacher's Report (Jesse)
- Since school has just resumed there is no report to give.
- 7) Principal's Report (Deborah)
- See attached report
- 8) Pastor's Report (Fr. Tran)
- Father inquired about the school's climate regarding Lent.
  - Divine Mercy Sunday is the Sunday following Easter and the bishop will celebrate mass at our parish.
  - Confirmation is May 21 and the bishop will also be coming then.
  - Father encouraged classes to visit the abbey in Mission.

### New Business

- 9) PPP Hours for mandatory meetings (Katrina)
- It was discussed for next year that the PEC may offer free child minding in the Jubilee hall so more parents may attend the AGM.
  - Some families did not attend the AGM so they will have to meet Ms. Welsh one-on-one to discuss the information they missed and to pick up the re-registration packages. Ideas for what to do regarding these parents who miss the AGM were discussed.
  - **[Action Item 3]** Katrina will re-word our school policy to state that the AGM is mandatory for parents and for those who are absent must

schedule an appointment with Patrizia to pick up the registration package and to listen to the information they missed.

- For next year Father Tran would like to know what other schools do with these parents and the re-registration of their children.

10) Uniform Fit Day Certificates (Deborah)

- The gift certificates from this company (formerly called Neat) will be used as future school fundraising prizes.

11) In Camera

12) Adjournment & Closing Prayer

- ***Bola made a motion to adjourn the meeting. Josephine seconded it. All members voted in favour and the motion was passed.***

The next PEC meeting will be Tuesday, April 12, 2016 at 5pm.