

St. Matthew's Elementary School PEC Meeting
April 12, 2016
School Library 5pm

Attendees: Fr. Tien Tran
Fr. Nixon
Katrina Bellosillo
Ann Amsing
Nahla Palmer
Josephine Copon
Deborah Welsh
Angelique Rassmussen
Bola Fagbamiye
Cheryl Andres
Tim McKinnon

- 1) Faith Formation #7 using the Lectio Divina (Bola)
 - Readers: Josephine & Nahla
- 2) Review of the March PEC minutes
 - ***Nahla made a motion to accept the minutes from the March meeting. Cheryl seconded it and no one opposed it. The motion was passed.***

Reports

- 1) Chairperson's Report (Katrina)
 - Signed letter for extended maternity leave of absence,
 - Interim budget review
 - LOA and staff contracts
- 2) Hiring Committee Report (Cheryl)
 - See attached report.
- 3) Events & Fundraising Report (Josephine)
 - See report attached.
 - Fr. Tran extended the walkathon luncheon qualification to all students who raise \$300 or more. And the top earner's family may join the luncheon.
 - The uniform certificates are from Macarthy.
 - Fr. Tran is challenging others including Ms. Welsh to raise more funds than him and Fr. Nixon.
 - The parish spring dinner and dance is in June.
 - The movie night is for gr. 4-6 students.

- Last week the bottle drive raised \$610 and this money will be for the gr. 7 Timberline camp.
 - The Bottle Depots in Fleetwood and Panorama have accounts for our parish so parishioners may donate to the church.
- 6) Treasurer's Report (Nahla)
- a) Financial statements for February and March were distributed and discussed.
 - ***Tim made a motion to accept the financial statements for February and March 2016. Cheryl seconded the motion. All members voted in favour and no one opposed. The motion was passed.***
 - b) Accounts Receivable Report The outstanding balance from a few families was discussed.
- 7) Teacher's Report (Angelique)
- See attached report.
- 8) Principal's Report (Deborah)
- See attached report
 - First Communion Mass will be on May 1 at 2pm.
- 9) Pastor's Report (Fr. Tran)
- Father was pleased to see a good turn out and the involvement of our parish's Archdiocesan event this past Divine Mercy Sunday.
 - The Chinese school using our elementary school asked to continue next year.
 - Deacon Giovanni will be coming to our parish on May 6. He will remain with us for June and July.
 - There will be a retreat for our priests May 16-20 and May 23-27.
 - During classroom visits both Fathers encouraged students to memorize the holy mysteries of the rosary.

New Business

- 10) Interim Budget 2016-2017 (Nahla)
- This is due to the CISVA this week and we can revise it in the fall.
 - ***Ann made a motion to approve the 2016/2017 Interim Budget as presented. Bola seconded the motion. All members voted in favour and no one opposed. The motion was passed.***
- 11) CISVA Teachers' Continuing Contract Details (Deborah)

- Now there are 10 pages to this new contract. Included are more fair and equitable details regarding how teachers may be let go with and without cause. This contract is in effect for new teachers and those coming off of short-term contracts. At this point, it is unclear if existing teachers will get a new contract.

In Camera

12) Adjournment & Closing Prayer

- ***Bola made a motion to adjourn the meeting. Josephine seconded it. All members voted in favour and the motion was passed.***

The next PEC meeting will be May 24, 2016 at 5pm.