

**St. Matthew's Elementary School PEC Meeting  
June 28, 2016  
School Library 5pm**

Attendees: Fr. Tien Tran  
Fr. Nixon  
Katrina Bellosillo  
Bola Fagbamiye  
Ann Amsing  
Nahla Palmer  
Josephine Copon  
Cheryl Andres  
Deborah Welsh  
Jessie Kuester

Regrets: Tim McKinnon

- 1) Faith Formation #9 using the Lectio Divina (Bola)
  - Readers: Jessie & Cheryl
  
- 2) Review of the May PEC minutes
  - ***Bola made a motion to accept the minutes from the May meeting with the typing correction. Ann seconded it and no one opposed it. The motion was passed.***

Reports

- 3) Chairperson's Report (Katrina)
  - The committee could not get any quotes to start the project so it will be completed in-house and led by Lorne.
  - The PSG committee already spent some grant money for the playground and walk-a-thon t-shirts.
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- 4) Events & Fundraising Report (Josephine)
  - See report attached.
  - Nahla will present the earnings from the golf tournament.
  
- 5) Treasurer's Report (Nahla)
  - a) Financial statements for May were distributed and discussed, and we previewed the preliminary June statements in which the June budget will be updated as of June 30<sup>th</sup>.
  - ***Ann made a motion to accept the financial statements for May. Cheryl seconded the motion. All members voted in favour and no one opposed. The motion was passed.***

- See updated attached report for the June financial statements.
- b) Accounts Receivable Report tabled since Bola did not receive the report from Mary Ann

6) Teacher's Report (Jessie)

- Jessie compiled our school's technology inventory.
- The wish lists from the teachers were collected and distributed.

7) Principal's Report (Deborah)

- The student talent show was held last Friday and it was well received. However many parents needed to sit during the performance.
- Fun Day was led by Jessie and Mr. Durante.
- There has been a sudden death of a parent in the school. Funeral information will be given out to the parish and school community. A friend of the family has set up a 'Go Fund Me' account and the family.

8) Pastor's Report (Fr. Tran)

- Closing mass is tomorrow.

9) Parent Survey 2015-2016 (Bola)

Parents were surveyed about having tracksuits.

- 27% families out of our 150 responded
- 62% percent want tracksuits
- 18.5% said no to tracksuits
- 18% said 'maybe'
- 59% said 'yes' they would purchase tracksuits
- 18.5% replied 'no' to purchasing
- 22% replied 'maybe'

17 out of 27 families reported subscribing to the food program

- 62% said yes they do
- 37% said no they do not

Extra time will be given to collect more responses. The survey will close Sunday, July 3, 2016.

**Bola and Father Nixon left at this time.**

10) Additional capital expenditure funds for 2015/2016 (Katrina & Nahla)

- The committee decided to combine the school gym account info with the field and outdoor playground equipment account.
- The committee also combined the sports team account with the running cleats account to form the extra-curricular account.
- The basketball wall padding will be purchased with half of the cost covered by the adult basketball drop-in night and the other half from school funds.

11) Internally restricted funds for 2015/2016(Katrina & Nahla)

- ***Katrina made a motion to internally restrict \$60,000 of the surplus into the future expansion fund and \$30,000 to the technology and furniture fund with the remaining approximately \$20,000 will sit as unrestricted equity. Ann seconded the motion. All members presented voted in favour and the motion passed.***

12) Adjournment & Closing Prayer

- ***Ann made a motion to adjourn the meeting. Cheryl seconded it. All members voted in favour and the motion was passed.***

Have a great summer everyone!