

St. Matthew's Elementary School PEC Meeting
March 7, 2017
School Library 5pm

Attendees: Fr. Tien Tran
Katrina Bellosillo
Bola Fagbamiye
Ann Amsing
Nahla Palmer
Josephine Copon
Deborah Welsh
Tim McKinnon
Cheryl Andres
Jeanine Sallos

- 1) Faith Formation: Care for Our Common Home (Tim)
 - Session 6 Readers: Bola, Josephine & Jeanine

- 2) Review of the February PEC minutes
 - ***Cheryl made a motion to accept the minutes from the previous meeting with the correction that Bola was absent at the last meeting. Ann seconded it. All members voted in favour and no one opposed it. All The motion was passed.***

Reports

- 3) Events & Fundraising Report (Josephine)
 - The athletic wear samples are in the foyer for families to check out.
 - Shrove Tuesday went well. It was nice to see more people attend and to hear students perform. For next year, we will invite the senior's group to join us for the service.

- 4) Teacher's Report (Jeanine)
 - The Gr. 2 class went on a field trip
 - Students are staying out of puddles and everything at the school seems to be well.

- 5) Principal's Report (Deborah)
 - Different grades will attend Lenten morning mass on different days.
 - It is literacy week and everyday there will be school wide activities such as dress up as your favourite literary character. Classroom doors are beautifully decorated with literary themes but due to fire hazard safety, the decorations will be removed soon.

6) Pastor's Report (Fr. Tran)

- His mission trip and family vacation to Vietnam was good. He would like to thank the school children for donating toys as gifts as the children in Vietnam were very happy to receive them.
- He was also happy to see such a big turn out at the school's AGM last week. Deborah announced that only a small number of families didn't attend and will have to meet with her privately.
- He said that Fr. Nixon has visited some classes lately and that he said he was impressed with how attentive the students are, especially the kindergarteners.
- Father spoke with the school's weekend user groups and asked the leaders to watch their students in the classrooms to avoid any problems such as school items going missing.
- Father is working on the number of seats available for St. Matthew's Parish students going into Holy Cross. The allocation is based on a percentage that was set when the regional school opened. With the opening of SMES, more seats are now needed. **Action item 1: Tim will review past parish financial committee meeting minutes to confirm the percentage of student seats our parish community owns and report it to Father Tran.**

7) Treasurer's Report (Nahla)

- The financial statements for February 2017 were distributed and discussed.
- Proceeds from the recent concert will be put into General Reserve until a decision is made about the risers.
- The high jump landing pads have been ordered.
- ***Ann made the motion to accept the financial statements. Bola seconded it. All members voted in favour and the motion passed.***
- Accounts Receivable (Bola) - there are several families with outstanding balances on their account. Bola has been in contact.

Continuing Business

8) Wall padding (Katrina)

- Wall padding behind the basketball nets will be purchased with the money raised by the Wednesday night drop in basketball user group. **Action Item 2: Katrina will find out how much has been raised so far.**

9) 600V Generator (Katrina)

- It has suggested that the parish/school purchase a large generator for school and parish use as part of emergency preparedness plan.
- Father feels that the cost to purchase such a big generator plus the transformer and conduit, and to do the re-wiring would cost upwards of approximately \$100,000 which the parish doesn't have right now. He recommends that we re-visit this suggestion in the future and to keep our ears open should we hear of a great deal on big generators or if someone is selling their used one.

9) PPP 2.0 (Katrina)

- Some parents had questions about the 4 new mandatory traffic supervision shifts for next year. Josephine feels that once parents read the handout on the new policy they will understand it better. Bola stressed that we are hoping to get parent participation and not the increased in lieu money of \$800 per family.
- Deborah will encourage parents who strongly feel that they cannot complete the shifts to speak with her privately. **Action item 3: Deborah will ask other principals what their policy is about other parents offering to take other people's shift for money.**

* In camera

Adjournment & Closing Prayer

- *Tim made a motion to adjourn the meeting. Ann seconded it. All members voted in favour and the motion was passed.*

* The next PEC meeting will be Tue. April 11 at 5pm in the library.