

Attendees: Fr. Tran, Fr. Nixon, Deborah Welsh, Katrina Bellosillo, Jeanine Sallos, Tim McKinnon, Tania Di Liello, Cheryl Andres

Regrets: Josephine Copon, Nahla Palmer

Review of previous meeting minutes

Tim moved, Tania seconded that we adopt the minutes of February and March with the correction made of Bola being present. Carried.

Policy Review: CISVA Policy 107: Elections

Returning officer and scrutineers appointed by Nominating Committee. Bola has put the Election announcement in the parish bulletin. May 1st is deadline for candidate submission.

Reports

• Treasurer's Report (Nahla via conference call)

Nahla presented the financial reports for March 2018, reviewing items with significant variances against budget and the financial position as at April 24, 2018.

- Hot lunch income is on quarterly basis. Less expenses in March due to Spring Break: teachers' amounts, floor cleaning invoices, WiFi improvement.
- Balance Sheet: Government grant in February. Chancery account for payroll, amounts payable to the parish.
- Now to year end: Next year do more precise monthly allocation of our budget. Predict expenses for peak months more accurately. If all our grants came in and tuition revenue, we'd know salaries and benefits. Estimate for some things. Expenses: chrome books, field trips and student activities. Under 'Capital Expenses' we can reserve for the big items. Walkathon, Golf contributions still to come.
- Accounts Receivable (Bola): Update on progress made on Overdue Fee payments.

Bola moved the financial reports for March 2018 be adopted as presented. Tania seconded. Carried.

• Teacher's Report Jeanine (see attached)

• Principal's Report Deborah(see attached)

• Pastor's Report Fr. Tran

Ask people to pray and give thanks for all we have accomplished.

Continuing Business

• Interim Budget (option to update for the Year End Budget) *Considerations:*
How do we allocate for the big things? consider current class size, \$40 per FTE, and new Tuition Fees schedule. Salary and benefits (contractual increase), Operations and Maintenance, having enough budget for Equipment /Furniture. Wifi improvement, whiteboards, chrome books. Tim will let us know if we need more equipment.

Tim moved, Bola seconded the Interim Budget be adopted as presented. All in favour. Carried.

- Election: 3 people are nominated for elections so far and 1 more is expected according to Fr. Tran.
- Grade 7 legacy gift decision: 2 picnic benches in the Big Toy will be replaced.

New Business

- Stage : To stage a bigger musical need a 12 x24 collapsible stage worth \$7000-8000. A future goal, could be to reallocate 'Restricted funds' for the stage. Funds portion reserved for Gym Risers (from previous fundraising event - Five for the Road Concert) and under 'Capital Expenses'.

Adjournment & Closing Prayer

Bola moved the meeting be adjourned at 7:03pm. Tim seconded. All in favour. Carried.

Important Dates (subject to change, notice will be given for any changes):

PEC Meeting May 22, 2018
PEC Election May 26/27, 2018
Annual Planning Meeting June 9, 2018
PEC Meeting (Tentative) June 26, 2018