

**October 24, 2017
Principal's Report
St. Matthew's Parish Education Committee**

Enrolment

There has been a slight change in our enrolment figures since September (increase of one student).

Figures as of October 24, 2017

K	30
1	30
2	30
3	30
4	29
5	30
6	30
7	29
Total	238

Ministry of Education Information

All CISVA schools are required to submit *1701 Forms* to the Ministry of Education. 1701 forms are an annual requirement that gives the Ministry essential information about our student population. In submitting this form schools are required to provide the following information:

- The number of and names of all students attending our school
- Indicate how many students are “designated” students (and therefore, eligible for Special Education funding)
- Indicate how many, if any, of our students are First Nations, home-schooled, etc.

The form has been submitted to the Ministry of Education.

Principal's Professional Development - September 28, 2017

Partners from the law firm, Guild Yule presented, “Employee Law” to the principals of CISVA. They covered issues such as *the interview process, employee discipline, performance management, constructive dismissal, and reviewed the contents of the CISVA teacher contract.*

Pastors/Principals Forum - October 19, 2017

Father Tran and I attended the Pastors/Principal's Forum this past Thursday. It focused on leadership. The format of this forum was to watch a variety of speakers from the *Global Leadership Summit* (sponsored by Willow Creek Community Church) and then discuss key ideas. Some of the speakers included: Bill Hybels (pastor and

cofounder of the Willow Creek Community Church), Bryan Stevenson (Social Justice Lawyer) and Gary Haugen (anti-slavery leader and lawyer).

Early Earthquake Warning System (EEWS) Test

On October 18, 2017 CISVA had a system wide test of the EEWS. The aim of this system wide test is to continue to ensure that all installed sirens are continuing to work as they should. Our siren went off without any issues.

Occupational Health and Safety (OHS) Committee

St. Matthew's OHS Committee met earlier this month to assess any safety concerns. The team is working through several action items and will meet again in November.

Evangelium

The *Teacher Support Team* continues to meet on a daily, weekly and monthly basis.

The goal is to gradually improve the organizational health of our school (specifically, to work more efficiently and ensure staff engagement).

Kyle Neilson met with Deborah for a follow up meeting in early October and had suggestions for the quarterly meeting in November.