

**Attendees:** Fr. Tran, Fr. Nixon, Deborah Welsh, Katrina Bellosillo, Jeanine Sallos, Nahla Palmer, Josephine Copon, Tim McKinnon, Tania Di Leillo, Cheryl Andres

**Review of previous meeting minutes** (February 6, 2018)

Minutes for February is tabled.

**Policy Review:** CISVA Policy 302: Major Complaints follow due procedure. Speak to the person you have an issue with. Principal documents complaint. Speak to the teacher and then finally comes to the PEC. Documenting is essential at each level. School has a good experience with this so far. New parents sometimes come up to members and try to discuss issues. Now most go through the usual channels.

**Reports**

• Treasurer's Report (Nahla)

Nahla presented the financial reports for February 2018, reviewing significant variances against budget and the financial position as at February 28, 2018.

Chancery fund transfer occurred. Expenses included class enhancement fund and staff instructional items. March is end of term 2 for hot lunch.

Bola reported on outstanding fees to date.

*Bola moved the financial reports for February 2018 be adopted as presented.*

*Cheryl seconded. Carried.*

• Hiring Committee (Cheryl) see attached

• Teacher's Report (see attached)

• Principal's Report (see attached)

• Pastor's Report

-Welcome to new CISVA Superintendent Luyten, pray for retiring Superintendent Dan Moric.

-Archbishop to discuss Tuition Fees active/non-active category with the parishes. Something new could be in place for next year.

-Building project approved, storage container in place, by summer hope to receive permit to start. Entrance at 161st.

• Focus on living the faith every day of every week in the classroom in order to build a culture of school community Sunday Mass attendance. Father wants to emphasize attendance is important.

### **Continuing Business**

- A/C in classrooms : Parents polled at AGM, in favour of fundraising, more info needed on operating cost, servicing, not everyone on board, some struggling to grasp rationale. Annual cost of operating means raising fees to cover the 4 months of school A/C usage. Parish and school contributions to cover equipment cost.
- *Bola moved to approve installation of A/C in the classrooms, funds will come from fundraising efforts. Josephine seconded the motion. 6 in favour, 1 opposed. Motion Carried*
- *Bola moved to allocate the Fun Run funds to the parish building effort Josephine seconded the motion. All in favour. Motion Carried*

### **New Business**

- Interim Budget  
due in May. Plan is for computers. Proceeds from Fun Run go towards Interactive whiteboards (5-10year life span), field experiences, hiring new staff.
- 2018-2019 Election + Nominating Committee (Fr. Tran to appoint one of the 4 members Katrina, Tim, Josephine and Nahla whose term is up this year)
- no campaigning, candidates can self-nominate, notice of election on April 1st. Mid-April deadline to submit.
- Grade 7 Legacy Gift Proposal...a few parents would like to gift the school.  
Options : a) Welcome sign in gym. Lettering above the wood panels. b) Large statue of St. Matthew. c) Other ideas: outdoor benches to build community
- Walkathon Tracking Form: encourage use. Donating online can be impersonal. Roll out prizes list next week. Advertising in lobby for visibility. Students in school uniform at the back of the church after Mass to take pledges for Fr. Tran and Fr. Nixon. This year's venue is Godwin Biodiversity Farms.

### **Adjournment & Closing Prayer**

*Tim moved the meeting be adjourned at 7:03pm. Tania seconded. All in favour. Carried.*