

St. Matthew's Elementary School - Parish Education Committee – October 2023

Report: Events & Fundraising (Lisa Smith – absent for this meeting, on holidays)

Hot Lunch

- Getting ready to switch volunteers after November (we are working on two different timelines – terms for those that order, but a different rotation for equity for our volunteers).
- Term 2 will be Boston Pizza and it is looking like Term 3 will be Mexican food- we are doing a tasting on November 1 to confirm!
- Joan Pascual is doing great and so far, no concerns about handing out on Wednesday that I have heard (Joan and I are in touch a decent amount).
- This team is also supporting the Trunk or Treat and their info was passed to Melissa Quinto who has indicated everything is going well so far.

Pancake Breakfasts

- Planning is just getting underway for Sunday, November 26. Our first committee meeting date will be set up and communicated within the next day or two.
- Lead kitchen parent, Julian, has gotten his food safe certificate – yay!

Christmas Flowers & Bake Sale

- This fundraiser is now fully underway, and everything is now prepped and planned for our administrative lead, Tara.
- 7 beautiful offerings once again, with a much more ideal delivery date of November 30 this year.
- Forms will go out promptly following Halloween on Wednesday, November 1. Deadline is the 10th and our orders will arrive by the 30th – perfect timing for December 1!
- We will also be starting the bake sale planning – for both the matinee and evening Christmas shows (Dec 14) by mid-November. We plan to do coffee and hot chocolate this year too!

Other events that are kicking off:

- International Brunch – so proud of how the committee did under Alex and Angela's leadership. They made \$450 in profit from the raffle which was donated back to the Parish.
- Trunk or Treat – this will take place on October 28 and planning by Melissa Quinto is now very close to happening! Last I checked with Melissa, everything was going well with the planning and they were simply looking for more folks to come out and open their trunks! The hot lunch volunteers have been communicated to Melissa for further support for day of execution.
- Bazaar – our flower committee is supporting execution of this event and their info has been shared with Sophia Edwards, who is leading the event on November 19.

Laura/Tania – please reach out to Melissa and Sophia to confirm that everyone showed up as requested in terms of hours. Note for the IB, Flora was able to help but won't be at the RC Challenge so she will either need to make up hours elsewhere or help more during the Dinner/Dance. So far, all other events and fundraising hours have been fulfilled.

Notes:

- We continue to strive for more equity to volunteer hours; this is why events and fundraising teams are supporting more than just 1 area. No push back at all to date. Let's hope it stays that way!
- Walkathon and Carnival planning to commence in January.